



COUNTY OF
NEWELL

183037 RR145 (Box 130), Brooks, AB T1R 1B2

Office Hours: Mon-Fri 8:00 a.m. – 4:30 p.m.

Email: development@newellmail.ca

Web: www.countyofnewell.ab.ca

Phone: 403-362-3266

Permit No.

FORM A3: SIGN APPLICATION

A completed **Development Permit Application** must be submitted in addition to this form.

FOR OFFICE USE

Type of sign: ☐ Awning/Canopy ☐ Billboard ☐ Freestanding ☐ Inflatable ☐ Wall/Fascia ☐ Projecting ☐ Roof ☐ Wall/Fascia ☐ Other

1. APPLICANT INFORMATION

Applicant Name: _____

2. DEVELOPMENT INFORMATION

a. Sign Dimensions:

Length: _____ Width: _____ Area: _____

Height from ground to the bottom of sign: _____

Height from ground to the top of sign: _____

b. Will the sign be illuminated?

☐ Yes ☐ No

Note: Flashing and running lights are NOT permitted on signs.

c. Are there existing signs on the lot?

☐ Yes ☐ No

If yes, describe the type/size/height of each and show their location(s) on the site plan (*Development Permit Application*):

d. Please outline any other information that you believe to be relevant for the County regarding the approval of this sign:

3. DECLARATION OF APPLICANT / REGISTERED OWNER

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application for a sign. I consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application.

Date: _____ Applicant Signature: _____

Registered Owner: _____
(Required, if different from applicant) Print Name Signature

OR

☐ Written approval has been submitted by the registered owner stating that the applicant is authorized to sign the application form.

Date written approval was submitted: _____

Collection Statement: The personal information collected on this form will be used to process and issue permits and for safety codes compliance monitoring and verification. This collection is authorized under section 4 (c) of the Protection of Privacy Act and will be protected by section 10 of the Protection of Privacy Act and section 63 of the Safety Codes Act. It will be used to process the sign application, prepare referral notifications if needed, and to contact the applicant when required. The name of the applicant and nature of the application may be included on reports provided to the municipality or made available to the public as required or allowed by legislation. Please direct any questions about this collection to the Privacy Officer for the County of Newell at 403-362-3266 or administration@newellmail.ca.