



COUNTY OF
NEWELL

2026

REQUEST FOR PROPOSAL RFP-2026IT-29693

RFP Issue Date: June 29, 2026

Addendum Date: July 8, 2026

**Prepared by Information Technology Department
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Addendum #1

TO ALL BIDDERS:

The following changes, additions or deletions are hereby made a part of the Invitation to Tender Documents for The County of Newell as full and completely as if the same were set forth therein. Please be sure to submit this addendum with your tender.

Question:

1. Has the County established an anticipated budget or budget range for this project that it is able to disclose?

Answer:

The estimated budget for this project is \$17,500.

Question:

2. The RFP identifies a target project kickoff in early September with completion by the end of October 2026. Is this timeline a firm requirement, or would the County consider an alternative schedule if it allows for more comprehensive stakeholder engagement, analysis, and development of the final recommendations?

Answer:

The timeline outlined in the RFP is intended as a target rather than a firm requirement. The County is open to alternative project schedules where proponents can demonstrate that additional time would enhance stakeholder engagement, analysis, and the quality of the final recommendations. However, proponents should note that the County's preference is to receive the completed audit, including final recommendations, by the end of 2026 to support future planning and decision-making.

Question:

3. Will the successful proponent be required to execute the County's standard professional services agreement or other contract terms following award? If so, could the County please make that agreement or those terms available to proponents prior to the proposal closing date?



The successful proponent will be required to enter into a mutually acceptable professional services agreement with the County prior to commencing work. Contract terms will be discussed with the successful proponent following the award of the contract.

Question:

4. Does the County have preferred comparator municipalities or organizations for benchmarking?

Answer:

The County does not have preferred comparator municipalities.

Question:

5. Does the County expect the successful consultant to develop and administer employee and/or public surveys, or will survey tools and distribution be provided by the County?

Answer:

The County has intentionally left the methodology open to allow proponents to demonstrate their expertise. The available budget for this project is \$17,500, and proponents should outline the engagement methods, tools, and deliverables they recommend within that budget. All proponents must clearly state what is in scope and what is out of scope.