EMPLOYMENT OPPORTUNITY

ENVIRONMENTAL COORDINATOR

The County of Newell is seeking an enthusiastic individual to join our team as an Environmental Coordinator. This is a full-time permanent position reporting to the Manager of Agricultural Services. The Environmental Coordinator is responsible for the effective delivery of the weed and agricultural pest management programs within the County of Newell. The position supports legislative compliance, inspection, monitoring, and enforcement activities related to prohibited and noxious weeds and regulated agricultural pests.

Areas of Responsibility:

This is a hands-on job that involves working collaboratively with landowners, agricultural producers, and internal departments to promote effective vegetation management and pest control practices. The Environmental Coordinator often deals directly with the public, and therefore, strong public relations skills are essential in fulfilling position responsibilities.

Duties for this position include, but are not limited to:

- Administer the Weed Inspection program with regards to noxious and prohibited noxious weeds according to the Weed Control Act.
- Complete annual seed cleaning plant inspection and licensing including collecting and examining seed samples.
- Ensure all weed and pest infestations are accurately mapped using GPS technology, and work year-round with the Information & Technology Services Department to implement, maintain, and continuously improve GPS-based mapping and management systems.
- Conduct field inspections to identify, assess, and document prohibited noxious weeds, noxious weeds, and regulated agricultural pests.
- Promote and increase public awareness of the services and equipment available from the County Agricultural Services department.

Preference will be given to applicants possessing:

- Diploma or degree from a post-secondary institution in an agricultural-related field and/or a combination of experience and education.
- A pesticide applicator license or willingness to obtain.
- Experience with plant identification and herbicide application.
- Knowledge of weed control methods.
- Working knowledge of computer programs and applications such as Microsoft Office.
- A valid Intermediate First Aid Certificate or willingness to obtain.
- A valid Alberta driver’s license.

The County of Newell offers a competitive salary and benefits package, along with access to excellent training and professional development programs. By joining our team, you’ll enjoy a supportive work culture, competitive compensation, and the opportunity to build lasting professional relationships while contributing to the success of the community.

A pre-employment drug and alcohol screening and an occupational health assessment are required for all new and returning employees, in accordance with County policy. The successful candidate will also be

required to provide a clear criminal record check and acceptable driver abstract prior to the commencement of employment.

This position will remain open until a suitable candidate is found.

If interested, please submit a cover letter with your resume in confidence, including three references to:

Attention: **Personnel & Safety Services**
County of Newell
183037 RR145
PO Box 130
Brooks, AB, T1R 1B2
Email: HR@newellmail.ca

We thank all applicants for their interest. Only those applicants selected for an interview will be contacted.