



ROAD ALLOWANCE CLOSURE APPLICATION CHECKLIST

The following is required when submitting a road allowance closure application. Applicants are encouraged to contact the County Office to schedule a consultation prior to submitting a road allowance closure application.

Application Fee (non-refundable)

Refer to the *Schedule of Fees Bylaw*.

Application Form

A complete application form signed by the applicant.

Site Plan

A site plan which identifies the road allowance(s) being proposed for closure. Include the location of pivot(s) or other structure(s) and feature(s) that do/will impact the road allowance(s).

Certificates of Title

Certificates of Title from Alberta Land Titles showing the ownership of the lands adjacent to the road allowance(s) being proposed for closure.

Other

Applicants may be asked to submit additional information necessary to aid in evaluating the application.



File No.

ROAD ALLOWANCE CLOSURE APPLICATION

FOR OFFICE USE	
Date Received:	Fees Submitted:
Market Value:	Date of Assessment:

1. CONTACT INFORMATION	
Applicant Name:	
Mailing Address:	Postal Code:
Phone:	Email:

2. LEGAL LAND DESCRIPTION	
<i>Describe the road allowance as being between quarter-sections:</i>	

<i>BETWEEN</i>	Quarter: NE <input type="checkbox"/> NW <input type="checkbox"/> SE <input type="checkbox"/> SW <input type="checkbox"/>	Section:	Township:	Range:	W4	<i>AND</i>
	Quarter: NE <input type="checkbox"/> NW <input type="checkbox"/> SE <input type="checkbox"/> SW <input type="checkbox"/>	Section:	Township:	Range:	W4	
<i>BETWEEN</i>	Quarter: NE <input type="checkbox"/> NW <input type="checkbox"/> SE <input type="checkbox"/> SW <input type="checkbox"/>	Section:	Township:	Range:	W4	<i>AND</i>
	Quarter: NE <input type="checkbox"/> NW <input type="checkbox"/> SE <input type="checkbox"/> SW <input type="checkbox"/>	Section:	Township:	Range:	W4	
<i>BETWEEN</i>	Quarter: NE <input type="checkbox"/> NW <input type="checkbox"/> SE <input type="checkbox"/> SW <input type="checkbox"/>	Section:	Township:	Range:	W4	<i>AND</i>
	Quarter: NE <input type="checkbox"/> NW <input type="checkbox"/> SE <input type="checkbox"/> SW <input type="checkbox"/>	Section:	Township:	Range:	W4	
<i>BETWEEN</i>	Quarter: NE <input type="checkbox"/> NW <input type="checkbox"/> SE <input type="checkbox"/> SW <input type="checkbox"/>	Section:	Township:	Range:	W4	<i>AND</i>
	Quarter: NE <input type="checkbox"/> NW <input type="checkbox"/> SE <input type="checkbox"/> SW <input type="checkbox"/>	Section:	Township:	Range:	W4	

3. APPLICATION INFORMATION

- a. Road Allowance Closure Method Requested: Lease Purchase
 Reason for Requested Method: _____
- b. Total Length of Road Allowance to be Closed: _____ kilometres _____ miles
- c. Land Use District(s) (adjacent to road allowance): _____
- d. Ownership of Lands Adjacent to Road Allowance (if other than applicant): _____
- e. Reason(s) for Closure Request:
- _____
- _____
- _____

4. APPLICANT SIGNATURE

Date: _____ **Applicant Signature:** _____

FOIP Statement: The personal information required by this County of Newell application form is collected under the authority of section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act and section 63 of the Alberta Safety Codes Act. It will be used to process the road allowance closure application, prepare referral notifications if needed, and to contact the applicant when required. The name of the applicant and nature of the application may be included on reports provided to the municipality or made available to the public as required or allowed by legislation. Please direct any questions about this collection to the County of Newell at 403-362-3266 or 183037 Range Road 145, PO Box 130, Brooks, AB T1R 1B2.