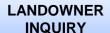
Subdivision Process

(updated January 2013)



Contact Manager of Planning and Development and/or County Planner to discuss Proposed Subdivision

Application and Processing Requirements

- Completed and signed subdivision application form
- Current certificate of title
- Surveyor's sketch of the proposed subdivision refer to subdivision sketch checklist in application package for details
- ERCB abandoned well information <u>www.ercb.ca</u> refer to application package for details
- Other information as required may include a water report (Water Act), professional soil testing, professional geotechnical testing, concept plans, and any other information required to determine suitability of the proposed subdivision application

Completed Application

- Requires circulation to adjacent landowners and referral agencies
- Requires review by Municipal Planning Commission (MPC)
- Application with either be approved with conditions or refused with reasons

Approved

- Applicant has 1 year from the date of approval to complete the conditions of approval
- Conditions of approval may be appealed by applicant to Subdivision and Development Appeal Board

Refused

 Decision may be appealed by applicant to Subdivision and Development Appeal Board This process, from submitting a completed application to conditional approval, will take 4 to 6 weeks.

Exact timing will depend on when the application is submitted in relation to the next available MPC meeting